

# Privacy Policy

This page describes the management modes of the website [www.romeforamla.eu](http://www.romeforamla.eu) (hereinafter also called the "Website") in reference to the processing of the personal data of its users. This policy is provided pursuant to European Regulation 679/2016 on the protection of natural persons with regard to the processing of personal data, as well as to the free movement of such data (hereinafter also "Regulation") for users of the services of our Website, which are provided via the internet. The policy is not valid for other websites that may be accessed via the links on the Website, for which Roma Capitale (hereinafter also the "Data Controller") is in no way responsible.

## **DATA CONTROLLER (ART. 13.1.A REGULATION 679/2016/EU)**

The Data Controller is Roma Capitale. As of today, any information relating to the Data Controller, together with the updated list of Data Processors and System Administrators, is available at Palazzo Senatorio, via del Campidoglio 1, 00186 Rome; certified email address: [protocollo.gabinettosindaco@pec.comune.roma.it](mailto:protocollo.gabinettosindaco@pec.comune.roma.it).

## **DATA PROTECTION OFFICER**

The Data Protection Officer can be reached at the following email address: [dpo@comune.roma.it](mailto:dpo@comune.roma.it)

## **TYPE OF DATA PROCESSED**

### **Browsing data**

The computer systems and software procedures used to operate this Website acquire, during their normal operation, some personal data whose transmission is implicit in the use of Internet communication protocols.

This information is not collected to be associated with data subjects, but due to its very nature could, through processing and association with data held by third parties, allow users to be identified.

This category of data includes the IP addresses or domain names of the computers used by users who connect to the Website, the addresses in URI (Uniform Resource Identifier) notation of the requested resources, the time of the request, the method used in submitting the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (i.e. successful, error, etc.), and other parameters relating to the operating system and the user's IT environment.

These data are used for the sole purpose of obtaining anonymous statistical information on the use of the Website and to check its correct functioning. The data could be used to ascertain responsibility in case of hypothetical computer crimes against the Website.

The navigation data will be retained for 30 days, without prejudice to the time necessary to meet requests received from the Judicial Authority for the purposes of defence and/or security of the State and/or prevention, detection or repression of crimes, or to meet requests received from the Italian Data Protection Authority.

### **Data provided voluntarily by the user**

Through the Website, it is possible to send requests and communications via the contact addresses indicated therein. The provision of such data is mandatory, as it is necessary to respond to requests sent as well as to contact the sender to obtain clarifications regarding what has been reported.

In particular, personal data are provided by users for the purpose of using the Website's services.

The Data Controller does not collect or process personal data relating to minors. By accessing the Website and using the services offered therein, the user declares to be 18 or older. Users under 18 are therefore asked not to provide personal data.

In particular, user identification occurs:

- When sending requests for information/assistance and communications through the contact addresses indicated on the Website. In this case, the Data Controller will process the sender's name, surname and email address, which are necessary to reply, as well as all personal data included in the communications.

## **COOKIES**

This Website does not install any type of cookie.

## **PURPOSE OF THE PROCESSING AND LEGAL BASIS**

The processing of personal data is carried out by the Data Controller for the following purposes:

- respond to requests for information and assistance from the user. The processing is functional to fulfil a user request.
- Ensure the correct functioning of the web pages and their content. In this case, the data processing is based on a legitimate interest of the Data Controller.

## **PROCESSING MODALITIES**

Personal data are processed mainly automatically and will be kept in such a way as to reduce to a minimum, through the adoption of suitable and preventive security measures, the risks of destruction or loss, even accidental, of the data themselves, of unauthorised access or processing that is not permitted or does not comply with the purposes of the collection.

## **RECIPIENTS OF THE DATA**

The data collected through this Website, including those resulting from browsing the Website, may be communicated to Zetema Progetto Cultura S.r.l., which manages the Website, duly designated, pursuant to art. 28 of EU Regulation 2016/679, as Data Processor acting on behalf of Roma Capitale, or to technological and instrumental partners that the Data Controller uses for the provision of services requested by users, as well as to subjects to whom the right to access the data is recognised by legal provisions and/or secondary legislation.

The Data Controller may use suppliers or sub-suppliers not residing in the European Union.

In this regard, it is guaranteed that the transfer can only be carried out towards subjects able to guarantee an adequate level of protection of data processing and/or towards countries for which the competent Authorities have issued an adequacy decision, as well as towards subjects who have provided suitable guarantees to the data processing through appropriate regulatory/contractual instruments, such as the signing of standard contractual clauses. For more information on this subject, please write to [dpo@comune.roma.it](mailto:dpo@comune.roma.it).

## **RETENTION PERIODS**

The Data Controller adopts the following policies regarding the retention of data of users of the Website:

- the data provided in the contact forms or in emails sent to the addresses published on

the Website will be kept only for the time necessary to respond to the requests received.

### **DATA SUBJECTS' RIGHTS**

At any time, the data subject can exercise:

- his/her right to ask the Data Controller, pursuant to Art. 15 Reg. 679/2016/EU, to be able to access his/her personal data;
- his/her right to ask the Data Controller, pursuant to Art. 16 Reg. 679/2016/EU, the rectification of his/her personal data, where this does not conflict with current legislation on data retention;
- his/her right to ask the Data Controller, pursuant to Art. 17 Reg. 679/2016/EU, the erasure of his/her personal data, where this does not conflict with current legislation on data retention;
- his/her right to ask the Data Controller, pursuant to Art. 18 Reg. 679/2016/EU, the restriction of processing of his/her personal data;
- his/her right to data portability, pursuant to Art. 20 Reg. 679/2016/EU;
- his/her right to object to processing, pursuant to Art. 21 Reg. 679/2016/EU;
- his/her right not to be subjected to a decision based solely on automated individual decision-making, including profiling, which produces legal effects concerning the user or which similarly significantly affects him/her.
- The user is informed that (s)he has the right to lodge a complaint with the Supervisory Authority, which for Italy is the Data Protection Authority ([www.garanteprivacy.it](http://www.garanteprivacy.it)).

### **CHANGES TO THE POLICY**

This policy is valid from 10 October 2023. The Data Controller reserves the right to make changes to this policy at any time by communicating them to the user on this page. Please consult this page to be constantly updated.